



geelong
regional
vocational
education
council
inc

Set2Work



PROGRAM OUTLINE

- IDENTIFYING OPPORTUNITIES**
 Understand yourself, your interests and learn how to identify suitable job opportunities
- APPLICATIONS**
 Develop an effective resume, cover letter and learn how to address selection criteria
- THE INTERVIEW**
 Improve your interview preparation and practice interview skills and techniques
- PRACTICAL SESSIONS**
 Hands on / interactive sessions

Set2Work JOB SEEKING SOLUTIONS THAT WORK FOR YOU

Are you getting that job you applied for?

Have you sent out numerous applications but not been offered any interviews?

Have you had a number of interviews but not been offered a job yet?

Would you like to know how to best present yourself to an employer?

Are you not really sure that you are applying for the right jobs?

Come along to a Set2Work session and work through all these questions and more.

These sessions are aimed at young people who have recently left school and who are having difficulty getting into the workforce.